Introduction to Windchill ProjectLink 10.1

Overview

Course Code: WBT-3808-0

Course Length: 8 Hours

In this course, you will learn how to participate in and manage projects using Windchill ProjectLink 10.1. During this course, an emphasis will be placed on how to access and navigate the Windchill ProjectLink interface; including navigating and using your personal environment, the project environment, and product structures. You will also learn how to manage document information, CAD information, and assigned tasks. You will gain an understanding of creating and managing projects, which includes planning activities and milestones, assigning the project team, and setting up the folder storage structure. Finally, you will learn how to communicate with other team members using the collaboration tools of Windchill ProjectLink.

At the end of each module, you will complete a set of review questions to reinforce critical topics from that module. At the end of the course, you will complete a course assessment in Pro/FICIENCY intended to evaluate your understanding of the course as a whole.

Course Objectives

- Access Windchill Help
- Browse and search for Windchill objects
- View the attributes, content, and relationships of Windchill objects
- Identify the project manager’s role
- Plan projects, project resources, and project storage
- Identify the differences between projects and programs
- Identify differences between projects and classic projects
- Create projects in Windchill, including the plan objects required to support them
- Design an action item
• Create and manage project storage and access controls
• Modify and create documents
• Build document relationships
• Identify the role of parts, end items, and documents in product structures
• Identify various approaches used to create product structures
• Distinguish part masters and part versions
• View part structure components
• Access part viewables
• View product structure related information
• Create parts and end items
• Build and edit product structures
• Manage your Windchill notebook
• Create and manage subscriptions
• Complete Windchill assignments
• Reassign assignments to other team members
• Manage your Windchill calendar
• Update the project status
• Monitor the project timeline
• Use Microsoft Project in conjunction with Windchill
• Discuss objects in forums
• Manage and schedule meetings

Prerequisites

• None

Audience

• This course is intended for both project participants and project managers using the ProjectLink application. People in related roles will also benefit from taking this course.
# Table of Contents

<table>
<thead>
<tr>
<th>Module</th>
<th>1</th>
<th>Introduction to the Windchill Environment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Module</td>
<td>2</td>
<td>Introduction to Project Management</td>
</tr>
<tr>
<td>Module</td>
<td>3</td>
<td>Implementing Projects</td>
</tr>
<tr>
<td>Module</td>
<td>4</td>
<td>Creating Documents and Links</td>
</tr>
<tr>
<td>Module</td>
<td>5</td>
<td>Modifying and Managing Documents</td>
</tr>
<tr>
<td>Module</td>
<td>6</td>
<td>Introduction to Product Structure Management</td>
</tr>
<tr>
<td>Module</td>
<td>7</td>
<td>Viewing Product Structures</td>
</tr>
<tr>
<td>Module</td>
<td>8</td>
<td>Creating Product Structures</td>
</tr>
<tr>
<td>Module</td>
<td>9</td>
<td>Managing Your Work</td>
</tr>
<tr>
<td>Module</td>
<td>10</td>
<td>Managing Projects</td>
</tr>
<tr>
<td>Module</td>
<td>11</td>
<td>Communication and Collaboration</td>
</tr>
</tbody>
</table>